

## TESTING JOB DESCRIPTIONS

<b>JOB TITLE:</b>	<b>TEST ANALYST</b>
Description	Reporting to the Test Manager, the Test Analyst will be responsible for all day-to-day aspects of system testing on a project.
Responsibilities	<ul style="list-style-type: none"> <li>• Implement the testing processes and capabilities as per the Wildnet End To End Assurance &amp; Test Strategy in pursuing assurance and test activities</li> <li>• For all agreed Projects; Produce the System Integration Test stage plan in compliance with the overall test strategies</li> <li>• Provide input to the Test Manager in respect of higher level documentation</li> <li>• Produce the system test deliverables (system test plan, system test specification, system test scripts, system test data etc.) to the agreed timescale, budget and quality</li> <li>• Plan and execute system testing, both scripted and unscripted</li> <li>• Manage the prioritisation and reporting of defects in line with Wildnet process and procedures.</li> <li>• Input to the management of defects in line with agreed procedures</li> <li>• Take part in the build and release management process with the development teams</li> <li>• Produce and report assurance and test activities on a periodic and ad-hoc basis.</li> <li>• Provide data to enable progress measurement against plan</li> <li>• Provide material for written status reports by the Test Manager and the Project Manager (at least monthly) for both client and Wildnet</li> <li>• Attend regular status meetings as required with the testing and project teams</li> <li>• Be responsible for implementing system testing quality standards in the Quality Plan over the course of a project. This extends to all test deliverables.</li> <li>• Ensure adherence of test deliverables to the Quality Plan</li> <li>• Aid the Test Manager in constructing and delivering a high standard of testing framework</li> <li>• Escalate project exceptions to the Project Manager</li> <li>• Aid and assist other Test and project team members</li> </ul>
Authorities	<ul style="list-style-type: none"> <li>• Planning and allocation of their own work</li> <li>• Prioritisation of defects</li> <li>• Acceptance of builds from development teams with guidance with the Test Manager in accordance with Wildnet procedures and processes.</li> </ul>
Competencies	<ul style="list-style-type: none"> <li>• Experience and knowledge of appropriate business functionality</li> <li>• Experience of system testing</li> <li>• Experience of planning test activities</li> <li>• Experience of organising test activities for self and others</li> <li>• Good organisational skills</li> <li>• Good attention to detail</li> <li>• Good written and verbal communication skills</li> <li>• ISEB Foundation Certificate in Software Testing</li> <li>• Experience of using Testing tools e.g Mercury test Director, QTP etc</li> <li>• Insurance or financial services experience</li> </ul>
Equivalent position	
Next level	Test Manager